

VACUHO Goals 2005

President – Chris Gatesman

- To assure that each governing council member has a clear understanding of their position, its related duties, and its connection to the mission of VACUHO.
- To promote the new organizational structure by helping governing council members operate within the new design.
- To provide leadership that encourages respect, accountability, follow-through, and success with individual goals.
- To continue to encourage involvement from professionals who are members of underrepresented groups.
- To assure the policy manual is current, accurate, and available to all VACUHO members.
- To provide timely and meaningful communication between the governing council and VACUHO membership.
- To work collaboratively to identify a set of values from which governing council members can operate.
- To promote involvement from member institutions which are not currently active in VACUHO.
- To assist in the re-design of the VACUHO website.

President-Elect - Ken Belcher

- Push for more research and materials on the website through the Professional Development Committee.
- Insure a full slate of candidates for the fall elections and to fill any positions that may become vacant during the year. Encourage competition within awards nominations during the VACUHO RA Conference.
- Continue to press for increase diversity and outreach by continuing the HBCU personal contacts established in the previous year.
- Secure a process that enables VACUHO to have host sites for the RA Conference selected two years in advance, on a rotating basis through the regions
- Works to explain the awards process at the RA conference and ensures that each school in attendance has submitted at least one award nomination.
- Work with Secretary/Historian to develop promotional pieces used to recruit new Governing Council members

Guidelines to Keep In Mind, but Not Concrete Goals.....

- Share knowledge of organization and look to the future of the organization
- Work to get more institutions in Virginia involved in VACUHO activities.
- Support President in implementing changes to the organizational structure.
- Invite unaffiliated colleges and universities to become affiliated with VACUHO

Past President – John Evans

- Work with the President to develop the orientation and goal setting processes for the year.
- Solicit a Service Award nomination from each member institution.
- Work to insure that a sufficient number of nominations are received for each annual award.
- Work with the Council to develop and implement a scholarship program plan.
- Work cooperatively with the annual Conference Committee to develop fund raising programs to support our scholarship program(s).

Business Manager - D. Cole Spencer

- Maintain a fiscally sound organization
- Create financial report to be shared with the Governing Council and all member institutions
- Establish VACUHO Foundation
 - Investigate Investment Opportunities
 - Establish Scholarship Fund
 - Establish reserve fund for Virginia SEAHO Conf.
 - Collaborate with Grad Rep to raise awareness of grants offered to Grad students

Secretary/Historian – Elliott Chamberlin-Long

- Maintain accurate, clear minutes and reports. Send out the minutes of each meeting within three days of the meeting and have the minutes posted to the VACUHO website.
- Work with the Technology Coordinator to post current information (minutes, reports, calendars) and archive historical documents. Also get the VACUHO message out by effectively utilizing technology (email, the web, list serves) to share pictures and other information with all institutions in Virginia, so that everyone gets something from VACUHO at least once a month.
- Help Governing Council with correspondence
- Keep SEAHO informed of the activities of VACUHO by working closely with the SEAHO representative to coordinate a regular submission of articles to the SEAHO Report
- Help market VACUHO involvement and award opportunities by preparing promotional pieces to be used by Regional Ambassadors
- Review and organize collected materials (photographs, programs, and other organization materials) from the past to evaluate what we have and what we need to create a more complete and useful record and set of materials. Help VACHO keep a historical perspective.
- Ensure that VACUHO contact lists are updated and accurate.
- In collaboration with Regional Ambassadors, coordinate calendar of major events sponsored by Residence Life and Housing areas of each institution.

SEAHO Representative - Jerry Roeder

- Establish personal contact with each VACUHO member institution to ensure awareness of and encourage participation in VACUHO and SEAHO.
- Ensure that Virginia is well represented in each issue of the SEAHO report. Virginia submissions will include at least one article and seven campus updates per issue.
- Increase Virginia's awareness and readership of the SEAHO Report.
- Attain a minimum of 50% participation from Virginia in SEAHO Service Awards.

Technology Coord. - Errin Mills

- Work on developing a new organizational system for the site, incorporating the new logo and colors.
- Continue the Institutional Resource Guide and solicit the information from schools that are not currently participating. We currently list 22 schools. I would like to increase this to 25.
- Work with the Secretary/Historian to develop a system to archive documents and pictures for the organization. Work with Secretary/Historian to develop history of VACUHO and post appropriate items on website.
- Continue maintaining current and correct information that is posted (Work with State Representative to maintain accuracy of VACUHO Directory).
- Develop a listing of how technology is currently being used in Housing across the state i.e. card access, laundry connected to the internet, etc.

CHO Rep - Deb Boykin

- Attend all Governing Council meetings and provide a CHO voice to the discussions and decisions.
- Bring issues and topics of concern to CHOs to the Governing Council to gain insights that can then be shared with Virginia CHOs.
- Maintain regular contact (at least quarterly) with Virginia CHOs to share with them issues being discussed by the Governing Council and determine ways the Governing Council can assist CHOs or how CHOs might assist the Governing Council.
- With assistance from the SEAHO State Representative and the Regional Ambassadors, identify new CHOs to Virginia and make contact with them to welcome them, introduce them to VACUHO, and ask how VACUHO can assist them.
- Work with the VASPA-VACUHO Conference Planning Committee to help insure the conference is relevant and meets the needs of both Chief Housing Officers and Chief Student Affairs Officers. Publicize relevant events, programs and activities as a way to encourage and increase attendance.
- With the VACUHO Conference Program co-chair, solicit program proposals from CHOs, particularly sessions focused on graduate and entry level staff to give overviews of functional areas within housing (dining, central administration, business operations, budgeting, etc). Encourage networking between CHOs and graduate students or entry level staff.
- As the demands, problems, and opportunities are very different between large and small universities, work with VACUHO Conference Program co-chair to consider scheduling small school CHO and large school CHO roundtable discussions at VASPA-VACUHO.
- Explore ways to connect CHOs and exhibitors at the VASPA-VACUHO Conference
- Introduce to CHOs the idea of making the VASPA-VACUHO CHO Roundtable into a more formalized Virginia CHO meeting. Encourage CHOs to register and participate in the conference or to at least attend the CHO meeting.
- If meeting at VASPA-VACUHO is not feasible, explore hosting a meeting of CHO's to discuss trends and promote productive connections among all CHO's in the state.
- Encourage CHOs, especially those from non-active institutions, to be involved in VACUHO and to know the work of the Association.

- Encourage CHOs to participate and show more leadership in nominating staff for state and regional recognition
- Work with Governing Council to explore the idea of developing a Virginia Housing Institute based on NHTI (National Housing Training Institute) as offered by ACUHO-I.

Graduate Student Representative – Gayle Bandy

- Host a meeting of Grad’s to discuss trends and promote a healthy atmosphere among all Grad’s in the state.
- Gather information about the graduate prep programs in our state encourage graduate student involvement
- Work to incorporate graduate students within the VACUHO organization by investigating current communication options and/or creating new ones.
- Maintain high levels of communication with graduate students across the state, encouraging their participation on VACUHO committees and attendance
- at the RA and VASPA/VACUHO Conferences

Professional Development Committee Chair– Faith Fitzgerald

- To establish and maintain a comprehensive program which encourages the advancement of professional development of all interested members.
- To form a positive relationship with all Regional Ambassadors to encourage member participation in professional development programs and initiatives based on SACS/ACUHO-I housing/accreditation standards.
- To enhance the role of the Colleague Connection in all member schools.
- To develop a mission statement that encompasses all of the ideals of a formalized professional development program.

Northern Regional Ambassador – Guillermo Ubilla

- Establish an effective network of two-way communication between myself and a representative at each school in my region.
- Maintain an accurate record of professional staff working in housing and residence life at schools in my region
- Develop a handbook or guidelines for future VACUHO RA’s to establish and maintain contact with their schools.

Central Regional Ambassador - Greg Naylor

- Make a minimum of one visit during the spring 2005 semester to each of the five schools in the central region
- Establish a positive, professional relationship and contact with at least one representative from each institution
- Solicit at least one school that has not attended the VASPA/VACUHO Conference in the past to attend this spring
- Solicit at least three individuals from throughout the state to assist with various committees within VACUHO

- Utilize the facilities of one institution to host a VACUHO Governing Council Meeting this spring, 2005
- Solicit at least one nomination per institution for regional and statewide awards.
- Work to get more institutions in Virginia involved in VACUHO activities.
- Create agenda and discussion guide to structure the initial conversations the Regional Ambassadors have when they visit institutions.
- Focus on working with the Regional Ambassadors to effectively define and develop their new positions.
- Increase the number of award and scholarship nominations submitted, as well as increasing the number of institutions submitting nominations.
- Build the VACUHO Budget to allow scholarships to be awarded for people to apply to attend the annual conference. Work on developing guidelines and a system for providing these scholarships.
- Collaborate with the Graduate Student Representative to create other forms of fund raising that would increase the number of grants offered to Graduate Students.
- Encourage more schools to post information on the VACUHO web page with direct links to their departmental web sites.
- Develop goals for what we want to accomplish in site visits. Maybe develop a handbook and/or listing of the types of things can be reviewed in your site visits.
- Create something flashy for the Regional Ambassadors to use when trying to recruit new schools. I'm not really sure what this would be (maybe some type of welcoming packet), but they need something to catch the eyes of the new schools to show our enthusiasm and also display our professionalism

Southwest Regional Ambassador – Kevin Nunley

- Develop a newsletter for all new professional and graduate students in the southwest area welcoming them to our region, provide them with VACUHO resources and news, and highly suggest an active role in VACUHO.
- Encourage members from each school in the southwest to join the standing VACUHO committees in order to best represent our campuses and region of the state.
- Meet with all associated schools at least once prior to annual conference to solicit participation at the conference, gather concerns, and educate on how VACUHO can assist individual schools. During meetings focus on all staff members, not only CHOs and look at daily practices in terms of personnel, development, needs assessment, involvement, etc.
- Encourage sessions between the schools in this region to formulate connections, networking, address similar issues that the campuses may be facing. In effect creating a mini-VACUHO for my region.

Southeast 1 Regional Ambassador – Shawn Benjamin

- Plan the structure of the Regional Institution visits in conjunction with other Regional Ambassadors.
- Make personal contacts and visits to all schools in Tidewater Region.
- Insure regular contact with the schools in the assigned region, to include all levels of staff – not just the CHO.

- To secure the participation of at least 3 inactive and /or underrepresented institutions in the following VACUHO operations:
 - a. VACUHO Website Registration
 - b. List Serve Registration
 - c. Conference Participation (Proposals and Attendance)
 - d. Award Nominations
 - e. Committee Participation
 - f. Regional / State Drive In
- Research and implement procedures for contacting new housing and residence life professionals and graduate students.
- Arrange to host a governing council meeting.
- Work with the Professional Development Committee to encourage member institutions to arrange site visit opportunities among colleges and universities in the Southeastern Region.
- Develop a working relationship with each institution in his or her region
- Create and maintain connections with institutions that have not historically participated in VACUHO, encouraging their participation on VACUHO committees and attendance at the RA and VASPA/VACUHO Conferences
- Examine the feasibility of monthly drive-ins hosted in various regions once per semester. Encourage site visits between member schools within their respective regions in an effort to create dialogue, exchange ideas and encourage partnerships.

Southeast 2 Regional Ambassador – Jimmy Whited

- Visit each institution within the Southeastern Region at least 1 time during the academic year and 1 time during the off-season.
- Have a least one participant at the annual conference from each of the institutions with which I interact.
- Have the institutions I represent expand their participation in VACUHO Committees.
- Develop a way to encourage interaction with new professionals in the Southeastern Region.
- Have at least one program proposal from each institution within the Southeastern Region for the annual VACUHO conference.
- Plan the structure of the initial meetings/contacts so that they are rewarding for the visited institutions.
- Develop a working relationship with each institution in my region.
- Keep in close contact with schools in my region.
- Encourage site visits between member schools within their respective regions in an effort to create dialogue, exchange ideas and encourage partnerships.

VACURH Advisor - TBA

RA Conference Chair - Jason Lewkowicz

- Develop a well-planned timeline for the conference and keep the governing council informed of progress.
- Increase the number of participating institutions at the conference.
- Seek increased sponsorship to help offset the cost of the conference.
- Increase the number of individuals and programs nominated for awards.

- Explore the possibility of having a “feature” program from the RA Conference at VACUHO or VACURH.
- Continue the fiscally responsible production of the RA Conference.
- Continue the excellent documentation work of the previous conference so that the conference becomes easier and easier to run each year.
- Develop a proposal to fund attendance at the conference by an RA at an institution that typically does not attend the RA Conference or that lacks funding.
- Work with professional and regional meetings to ensure conferences are not scheduled for the same times.
- Continue the great work of the past conference chair to put together an educational and effective RA Conference
- Utilize the Regional Ambassadors to expand the number of schools attending, reaching out to those who have not participated in the past.
- Collaborate with VAVURH Advisor to develop a statewide Housing Institute for undergraduate students interested in pursuing careers in Housing and Residence Life

Annual Conference Co-Chair – Melissa McDonald

- Provide leadership for the Conference Planning Committee in cooperation with the VASPA President.
- Initiate development of a Conference planning subsystem that can be passed on to future Conference chairs.
- Design and manage a Conference budget that maximizes profit for each organization.
- Work with appropriate conference planning committee members to encourage the participation of Housing professionals from institutions that have been under-represented at the conference in recent years.
- Initiate conversations around the possibility of holding a VASPA/VACUHO/VCPA or “Virginia Student Affairs” conference in the future in order to be more inclusive and maximize the use of Student Affairs resources across the state.

Conference Program Co-Chair - Kellie Gosnell

- Work to encourage and solicit program proposals from a wide range of schools/topics.
- Work to select a strong and representational slate of programs for the annual conference.
- Work to personally recruit programs from facilities/housing staff, HBCU’s, and community colleges.
- Work with the CHO Representative to increase the number of program proposals by CHO’s.
- Work to encourage representation from VACUHO on the conference planning committee.