



Virginia Association of College
& University Housing Officers (VACUHO)

Minutes for March 2, 2007

March 2, 2007
Lynchburg College

The meeting was called to order at 10:09 A.M.

A brief welcome was given by Greg Naylor, and new members of the council were introduced: Rachel Ott, UVA Member at Large and Scott Francis, GMU Member at Large.

Present: Greg Naylor (President), Ken Belcher (Past President), Jerry Roeder (Business Manager), Tess Blethyn (President Elect), Kristen Cooper (SEAHO Representative), Danny Solsberry (Member at Large), Eddie Seavers (VSSC Co-Chair), Larry Robertson (CHO Representative), Kimberly Bowman (Secretary), Ryan Brown (Professional Development Committee Chair), Ashley Barker (Graduate Student Representative), Holly Alexander-Agati (Technology Coordinator), Michelle Hosey (SW Regional Ambassador), Rebecca McKeon (SE Regional Ambassador), Rachel Ott (Member at Large), Scott Francis (Member at Large)

Previous Business

The proposed member at large position description has been changed in the policy manual. Proposed wording is below.

Proposed Wording: Member at Large position

O. Members At-Large

Summary:

The Members At-Large are appointed by the President for a one-year (1) term. There are typically no more than five (5) Members At-Large serving on any given year. This position is meant to serve as an introduction to the organization and as preparation for leading committees and/or holding governing council positions in the future.

Position Responsibilities:

1. Attend all governing council meetings.
2. Assist with the logistics and planning of locations for governing council meetings.
3. Work with committees on various projects as needed.
4. Assist with special projects as needed.

The letter was written and sent to members of the house as a joint response from VASPA and VACUHO letter them know about our dissatisfaction with the wording of the House Bill regarding students and attempting suicide. The bill is now in the hands of the Governor. The response was written by Greg Naylor and Bill Miracle.

The next Governing Council Meeting will be held at Wintergreen on June 6, 2007.

Tess Blethyn is still working and confirming that the September 21, 2007 meeting will be at Richard Bland College.

Current Business

VACUHO Governing Council Quarterly Report March 2007

Name: Greg Nayor

Date: Feb 28, 2007

Institution: Lynchburg College

VACUHO Position: President

With what VACUHO related activities or projects have you been involved during the past quarter? I have attended the VSSC Planning Committee meeting at Sweet Briar College and will be attending the second meeting next week at CNU. I have also been working actively with VASPA President Bill Miracle and others to draw attention to HB 3064, suicide legislation. We just recently sent a letter to the Governor asking for a change in wording. I think we have exhausted all of our options on this and have worked hard to draw attention to this subject. I have also been an active member of the VACUHO Drive-In conference planning committee scheduled for Friday here at Lynchburg College. Finally, I attended and presented at SEAHO this past week.

Do you have questions regarding your role as a VACUHO executive committee member? No.

What can other VACUHO exec members do to help you in your role in VACUHO? Keep me informed of things happening in their area and letting me know what I can do to help them.

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? I have already completed the agenda, but I will provide an update on the suicide legislation piece, as well as discussion about Policy Manual Change...Members at Large position.

Are there others on the VACUHO executive committee or in the field that you would like to recognize? Certainly the entire Drive in Conference planning committee, including Ryan Brown, Brandi McKee, Michele Hosey, Eliot Chamberlin-Long, Kristen Cooper, Shanika Cochran, Danny Solsberry, Megan Burriss, Tom Hinkley, Rebecka Guzman, and Kelly Espy. Lots of work and energy has gone into this conference. Additionally, I want to recognize Jerry Roeder from CNU. The time and energy being spent in getting us non-profit status is immense. Jerry is fantastic.

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? I am actually proud of myself in this area. I have recruited three solid new Member at Larges, with the possibility of two more.

How have you shared information about VACUHO with internal or external colleagues during the past quarter? I sent out a President's letter last month which shared information about upcoming events, activities of the Governing Council, etc. I also have worked a great deal with Correspondences related to the HB 3064.

Do you have recommendations for individuals who might be interested in VACUHO involvement? Not at this time.

Name: Kenneth Belcher
Institution: Virginia Tech

Date: February 26, 2007
VACUHO Position: Past President

With what VACUHO related activities or projects have you been involved during the past quarter? I have attended the VSSC planning meeting and will be working with the website for the conference. I've also attending SEAHO 2007 in Lexington KY. Submission to SEAHO Report about Roommate Round-up Program.

Do you have questions regarding your role as a VACUHO executive committee member? No.

What can other VACUHO exec members do to help you in your role in VACUHO? Site visits! Keep them coming. Also, need to confirm that the plaques for the SW region get to the SW region ambassador.

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? Nothing at this time.

Are there others on the VACUHO executive committee or in the field that you would like to recognize? Lynchburg for their sheer energy at hosting the Drive-in with CNU's programming and logistical support. Those two institutions have went above and beyond the call over the past couple years.

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? Not yet. Thinking on this one.

How have you shared information about VACUHO with internal or external colleagues during the past quarter? Internal forwarding of materials to the entire Division of Student Affairs at Tech about the Drive-in

Do you have recommendations for individuals who might be interested in VACUHO involvement? All you have to do is show up, we'll put you to work and appreciate you for the effort!

Name: Tess Blethyn
Institution: Roanoke College

Date: February 26, 2007
VACUHO Position: President Elect

With what VACUHO related activities or projects have you been involved during the past quarter? I have worked with Holly and others to create the Governing Council Quarterly Report Form and get it on the VACUHO web site. I coordinated quarterly report responses of the VACUHO GC members and will follow up with their inquiries as necessary. I have contacted Randy Dean at Richard Bland College for a possible VACUHO quarterly meeting on the Richard Bland campus.

Do you have questions regarding your role as a VACUHO executive committee member? No.

What can other VACUHO exec members do to help you in your role in VACUHO? Continue to be great colleagues!

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? Nothing at this time.

Are there others on the VACUHO executive committee or in the field that you would like to recognize? Ryan and Kristen and all others who have worked so diligently in putting together the drive-in conference. Mac Johnson (RC's VP for Student Affairs). Mac has been undergoing chemo and radiation for throat cancer (he has NEVER smoked) and has missed very little time at worked even though he feels like crap!! He is a trooper!!!

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? I think have our quarterly meeting at the same venue/date as the drive-in conference is a good start.

How have you shared information about VACUHO with internal or external colleagues during the past quarter? I consistently talk it up with my staff. Role model, role model, role model.

Do you have recommendations for individuals who might be interested in VACUHO involvement? What if we ask the CHOs to give us the names of all of their new hires for the 2007-2008 year. As soon as someone is hired on to a Virginia school, we could send them a letter of welcome to Virginia and introduce the organization?

Name: Jerry Roeder

Date: March 1, 2007

Institution: CNU

VACUHO Position: Business Manager

With what VACUHO related activities or projects have you been involved during the past quarter?

- Researching and initiating application for VACUHO non profit status
- Deposited \$1,727.00 from VACUHO RA Conference proceeds
- Conducted SEAHO 2010 site visit to VA Beach. Planning more visits (Williamsburg Lodge & Hampton Roads Convention Center)
- Wrote two \$175.00 checks to cover SEAHO 2007 Registration
 - Greg Naylor (Best of VACUHO program)
 - Kristen Cooper (VA SEAHO Rep)
- Attended SEAHO 2007 Conference in Lexington
 - Networked at VACUHO Caucus
 - Collected volunteer interest for SEAHO 2010

Do you have questions regarding your role as a VACUHO executive committee member?

- Does anyone have reimbursement requests?

What can other VACUHO exec members do to help you in your role in VACUHO?

- Still waiting on VACUHO proceeds from VSSC (John Evans)

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda?

- None

Are there others on the VACUHO executive committee or in the field that you would like to recognize?

- KUDOS to Kristen Copper for hosting Virginia Caucus at SEAHO 2007

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO.

- Plan a VACUHO Summer Social. Something strictly social in the middle of the state (Picnic, BBQ etc.?)

How have you shared information about VACUHO with internal or external colleagues during the past quarter?

- Lots of conversations at SEAHO 2007

Do you have recommendations for individuals who might be interested in VACUHO involvement?

- Make sure you are on the VACUHO listserv!

Name: Holly Alexander Agati

Date: February 27, 2007

**Institution: College of William & Mary
Coordinator**

VACUHO Position: Technology

With what VACUHO related activities or projects have you been involved during the past quarter? Updating the web site as needed, posting minutes, reviewing info regarding web domain hosting

Do you have questions regarding your role as a VACUHO executive committee member?
Nope

What can other VACUHO exec members do to help you in your role in VACUHO?
Nothing

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? Web Domain Hosting

Are there others on the VACUHO executive committee or in the field that you would like to recognize?

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? Not today

How have you shared information about VACUHO with internal or external colleagues during the past quarter? Talked to a colleague about the Member-At-Large position

Do you have recommendations for individuals who might be interested in VACUHO involvement? Not today

Name: Kimberly Bowman

Date: Feb 26, 2007

Institution: Longwood University

VACUHO Position: Secretary/Historian

With what VACUHO related activities or projects have you been involved during the past quarter? I just returned from SEAHO.

Do you have questions regarding your role as a VACUHO executive committee member?
Nope not right now

What can other VACUHO exec members do to help you in your role in VACUHO?
If I could get everyone's report electronically and any handouts that people have that would be wonderful

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? Nope

Are there others on the VACUHO executive committee or in the field that you would like to recognize? Nope

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? I am trying to get a rep from University of Richmond involved. I met her at SEAHO.

How have you shared information about VACUHO with internal or external colleagues during the past quarter? I just spoke with people about my involvements.

Do you have recommendations for individuals who might be interested in VACUHO involvement? Get involved. This is an easy way to get involved and network with other colleagues.

Name: Kristen Cooper
Institution: Lynchburg College
Representative/Editor

Date: February 27, 2007
VACUHO Position: SEAHO State

With what VACUHO related activities or projects have you been involved during the past quarter?

- ★ Have kept VA informed of SEAHO Deadlines and Information
- ★ SEAHO – Attended Governing Council Meetings
- ★ SEAHO – Planned for and Facilitated the Virginia State Caucus Meeting
- ★ OurSpace Drive-In Conference: Planning Committee
- ★ Virginia Student Services Conference: Planning Committee

Do you have questions regarding your role as a VACUHO executive committee member?
★ No, things are going well. Thanks to Jerry for forwarding many emails to me and answering several questions!

What can other VACUHO exec members do to help you in your role in VACUHO?
★ In an effort to keep Virginia represented, please submit institution updates and articles to me for the SEAHO Report. Submissions are due March 20, 2007.

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda?

- ★ SEAHO Updates
 - SEAHO Conference Highlights, Facts, & Figures
 - SEAHO Report Deadline

- SEAHO Award Winners

Are there others on the VACUHO executive committee or in the field that you would like to recognize?

- ★ Jerry Roeder – Thanks for forwarding emails to me & answering all of my questions!
- ★ Greg Naylor – Thanks for getting me involved with VACUHO!
- ★ Ryan Brown – Thank you for all of your leadership and help with the OurSpace Conference. If it wasn't for this conference, I might have only seen you 25 times this semester. ☺
- ★ Kim Bowman – Thanks for being a great roommate and for driving the entire way back!
- ★ Michele Hosey – Thanks for making me laugh and trying to find me a job for next year. ☺
- ★ Ken Belcher – Thank you for letting us joke about your tractor and taking pictures with the firemen from our fun fire alarm.

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO?

- ★ The members-at-large position is a great opportunity for interested individuals to get their feet wet! I think it's a great idea and I am happy to see people taking advantage of it.

How have you shared information about VACUHO with internal or external colleagues during the past quarter?

- ★ SEAHO State Caucus Meeting
- ★ Listserv Postings
- ★ Proudly Displaying the Rats Ass Award
- ★ PR about the OurSpace Conference

Do you have recommendations for individuals who might be interested in VACUHO involvement?

- ★ Rachel Ott from UVA – Greg has already been in contact with her. She would be a great addition!

Name: Larry Robertson
Institution: Longwood

Date: February 27, 2007
VACUHO Position: CHO Representative

With what VACUHO related activities or projects have you been involved during the past quarter? I have sent a note to the CHO's across the state and attempted to update the information.

I have also work to help keep Greg Naylor up to date on related issues in the General Assembly.

I sent a note to the CHO's asking for people to encourage others to apply for the vacant VACURH Advisor position.

Do you have questions regarding your role as a VACUHO executive committee member? I think that things are fine.

What can other VACUHO exec members do to help you in your role in VACUHO?

I think everyone has done what they can do.

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? I think that we are in good shape; however, I have a feeling that we will need to talk about the General Assembly issues.

Are there others on the VACUHO executive committee or in the field that you would like to recognize?

N/A

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO?

Not at this time.

How have you shared information about VACUHO with internal or external colleagues during the past quarter?

I have attempted to get more people (outside of housing) to plan on attending VSSC next year.

Do you have recommendations for individuals who might be interested in VACUHO involvement?

N/A

Name: Ashley Barker

Date: March 1, 2007

**Institution: William and Mary
Rep**

VACUHO Position: Graduate Student

With what VACUHO related activities or projects have you been involved during the past quarter? I have worked on getting updated information for graduate students throughout Virginia by using a message from Larry on the CHO listserv.

Do you have questions regarding your role as a VACUHO executive committee member?
Not at the moment.

What can other VACUHO exec members do to help you in your role in VACUHO?
Just continued support and suggestions from everyone as I try to update contact information for grad students.

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? At the June meeting I would like to talk about the best way to get contact information for graduate students for the 2007-2008 school year.

Are there others on the VACUHO executive committee or in the field that you would like to recognize? Not right now

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? Perhaps we can do regional gatherings, something fun and social to encourage professionals and graduate students to meet governing council members and other people around the state.

How have you shared information about VACUHO with internal or external colleagues during the past quarter? Yes, I have talked to my RAs about VACUHO and I have discussed it with the other graduate students in my program.

Do you have recommendations for individuals who might be interested in VACUHO involvement?

Name: Ryan Brown
Institution: CNU
Development Chair

Date: February 27, 2007
VACUHO Position: Professional

With what VACUHO related activities or projects have you been involved during the past quarter? I've been coordinating a little thing entitled the first inaugural VACUHO drive-in conference. This year it's entitled "OurSpace: The 4th Dimension & Its Impact On Your Campus" and is focusing on technology. It occurs Friday, March 2nd @ Lynchburg College. Oh, yeah, it's gonna have 100+ attendees from 18 different VA schools. I attended SEAHO 2007 and had a blast! I'm the registration chair for VSSC 2007 and went to the first planning meeting at Sweet Briar College. I'm helping host the 2nd planning meeting on CNU's campus next Wed, 3/7.

Do you have questions regarding your role as a VACUHO executive committee member? Nope...I'm just lookin' to have a successful drive-in conference and then hopin' to really delve into some other professional development pet projects I've been eyein' since December.

What can other VACUHO exec members do to help you in your role in VACUHO? Really promote graduate student & new professional involvement in VACUHO. Also, REALLY beat the drum of this state's annual conferences...what an AMAZING, easy way to get involved in what's going on in the state. There's... *MINI-VACURH, VACURH, VACUHO RA, VASPA Student Leadership, VACUHO Drive-In, VSSC...how can you not come to these things?!

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? I'd like to give an update on the drive-in conference and also solicit feedback from around the table on both how to better get the word out to grads/new pros and also consider having a "VA placement exchange" at either VSSC or VACUHO drive-in every year.

Are there others on the VACUHO executive committee or in the field that you would like to recognize? Jerry Roeder is doing yeoman's work regularly in coordinating VA's leading-edge SEAHO 2010 planning...he also really went above & beyond with his new biz officer role in tracking down tax exempt status, etc...people just don't realize how invested in & how hard he works for VACUHO.

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? See my comments several questions above.

How have you shared information about VACUHO with internal or external colleagues during the past quarter? Really, regularly beat the drum of VACUHO with our RAs, HCs, NRHH, & professional hall directors. I also really encouraged students at VACURH to consider getting involved with VACUHO initiatives. Also gave VACUHO a plutonium-esque glow at SEAHO at every opportunity.

Do you have recommendations for individuals who might be interested in VACUHO involvement? Yes...Sandra Adams from ODU (Area Coordinator).

Name: Eddie Seavers
Institution: CNU
Co-Chair

Date: 2/28/07
VACUHO Position: VSSC Conference

With what VACUHO related activities or projects have you been involved during the past quarter? Since our last VACUHO meeting we held our first VSSC meeting. We debriefed last years conference and started with some discussion on this year's conference. I have been in contact with the other co-chair, Kelly Espy, on a weekly basis as we continue to move forward and work toward our 2nd meeting which is Wednesday, March 7th.

Do you have questions regarding your role as a VACUHO executive committee member? Should I be seeking comments from the VACUHO group about the VSSC conference outside of the VSSC planning meetings? For example, if we are looking into making a change to something with the conference should I be contacting the board since I am serving as the VACUHO rep to the VSSC conference?

What can other VACUHO exec members do to help you in your role in VACUHO? Share VSSC opinions if they have them.

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? Next VSSC Meeting Wednesday March 8th @ CNU VASPA Student Leadership Conference early registration is due Monday, March 5th.

Are there others on the VACUHO executive committee or in the field that you would like to recognize? Ryan Brown and Chris Gatesman have both done an excellent job encouraging me in my role as the VSSC co-chair.

Name: Rebecca McKeon
Institution: CNU
Ambassador

Date: February 27, 2007
VACUHO Position Southeast Regional

With what VACUHO related activities or projects have you been involved during the past quarter? I've planned a tentative schedule of site visits and am in the process of contacting schools to set up appointments. I hope to meet with the housing/residence life supervisor at each of the schools to determine from them what involvement they would like me to have with their institution. For my second set of visits, I hope to meet with a larger group of employees to let them know that I am an available resource for any questions or concerns they have about VACUHO and how the organization can help them.

Do you have questions regarding your role as a VACUHO executive committee member? Not exactly. My thoughts are that I should share any questions or feedback from the southeastern schools with the governing council during any meetings and at other points if necessary. Please let me know if I should be thinking of it in a different way.

What can other VACUHO exec members do to help you in your role in VACUHO? Given that I've needed to miss the first two meetings (sorry!), may I please have a copy of the minutes? And if it's not already included, a list of the upcoming governing council meetings. Thanks!

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? No.

Are there others on the VACUHO executive committee or in the field that you would like to recognize? I love the note from Greg Naylor welcoming me to the Governing Council. And way to go for those on the VSSC planning committee—I know they've already put a lot of effort into planning this year's conference.

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? I'm working on that as part of my regional ambassador responsibilities—I'll keep you updated. ☺ That is certainly near the top of my list to discuss at each of my site visits.

How have you shared information about VACUHO with internal or external colleagues during the past quarter? For the most part, information sharing has occurred during staff meetings. However, I plan to also utilize e-mail as a way to communicate with southeastern schools.

Do you have recommendations for individuals who might be interested in VACUHO involvement? Just ask about it—we'll find a way for you to be involved!

Name: Michele Hosey
Institution: Radford University
Ambassador

Date: February 27, 2007
VACUHO Position Southwest Regional

With what VACUHO related activities or projects have you been involved during the past quarter? I am on the planning team for the VACUHO Drive-in Conference on March 2nd, OurSpace; I attended SEAHO last week and attended the VA state meeting

Do you have questions regarding your role as a VACUHO executive committee member?
I am still learning my position, so no questions as of now.

What can other VACUHO exec members do to help you in your role in VACUHO? Keep sharing information with me.

Do you have items that you would like to have added to the next VACUHO Governing Council meeting agenda? no

Are there others on the VACUHO executive committee or in the field that you would like to recognize? Kristen Copper is doing a fabulous job as the SEAHO rep and I appreciate all the information she has shared with me as I try to learn my position.

Do you have suggestions for getting other Virginia professionals and graduate students involved in VACUHO? I'm thinking

How have you shared information about VACUHO with internal or external colleagues during the past quarter? Through informal conversations at SEAHO

Do you have recommendations for individuals who might be interested in VACUHO involvement? I think once new staff is hired I will, but no one currently comes to mind.

Name: Jimmy Whited

Date: March 1, 2007

Institution: William and Mary

VACUHO Position: VACURH Advisor

I officially took over the VACURH Advisor Role last week. I met with Shelly, the state director yesterday to discuss goals and expectations. The meeting went very well and I am excited to be a part of the organization. We have two snags right now. One is transferring the checking account to the new assistant director...we have to have a notarized letter to change the account...we are looking into closing out the account and opening a new one if we can't get it worked out. The second snag is that a college owes VACURH \$500 for seed money from a conference 2 years ago. They have tried to get the money unsuccessfully several times. So I am going to see what I can do to help out. Other than that, we are meeting on line every other Tuesday night and Shelly is having telephone communication with the board members the in between weeks. Below is the officers and their contact info.

Shelly Alvey
Director of VACURH
Christopher Newport University
Email: Paula.Alvey.05@cnu.edu
Phone: 571 275 2086
AIM: amutesiren

Alicia Morris
Assistant Director of Affiliations
Radford University
Email: sirromag@gmail.com
Phone: 757-377-1553
AIM: petpomxena

Alesha Allen
Assistant Director of Recognition
UVA Wise
Email: ama9r@uvawise.edu
Phone: 540-521-5331
AIM: Saliorscout115

Bill Sinopoli
Assistant Director of Finance and Administration
College of William and Mary
Email: wgsino@wm.edu
Phone: 717-940-8300
AIM: daylightfading87

Garrette Bullock
Assistant Director of Technology
Radford University
Email: Gdbullock@Radford.edu
Phone: 540-915-1760
AIM: Gurtbull05

Jimmy Whited
VACURH Advisor
College of William and Mary
Email: jrwhi2@wm.edu
Phone: 757-221-3194
AIM: rasanjrw

Account update

| VACUHO RA Conference Non-Profit Checking | | |
|--|-----------------|--|
| RA Conference Seed Money | \$500.00 | |
| | | |
| TOTAL Budgeted | \$500.00 | |
| | | |

| | |
|--------------------------------------|--------------------|
| VACUHO Account Summaries | \$12,846.16 |
| VACUHO Checking Account Balance | \$6,918.06 |
| VACUHO Savings Account Balance | \$5,428.10 |
| VACUHO RA Conference Account Balance | \$500.00 |

Proceeds from VSSC yet to be received

Jerry Roeder, Business Manager

Account summary

Jerry is still waiting to receive the proceeds from the VSS conference- Chris Gatesman is working on getting the budget taken care of. The committee would like to create a savings account for VSSC so that \$1,000 always stays in the budget.

Non-profit status update- Jerry is gathering documentation/information to be able to complete the application. Hopefully, he will have the report done by the fall. There is a lot of work to complete the application

Ken Belcher, Past President

The council is still looking for a Regional Ambassador for the Capital Region. Also, Chris Gatesman and Ken are putting together a Powerpoint presentation for the RAs so they can show them when the travel.

Tess Blethyn, President Elect

Tess gave GMU given award for best spirit for small school at VACURH 1993

Holly Alexander-Agati, Technology Coordinator

The web domain is up in July. The renewal for 5 years is \$90.00

The council decided that would put Holly in charge of researching other service providers that have different services to be offered.

VSSC pays \$93.23 for website. We could possibly use website for award nominations (database) university profiles, contact information- school can update it on their own- Quarterly report can be on the database. GoDaddy is relatively cheap. Holly will research possibilities

Holly brought up that VACUHO should get a credit card for the organization so a member will not have to use personal information after they are affiliated. Jerry R will look at the organization having one. Jerry also checked getting higher interest rates for our savings account- really not worth moving the funds around.

Kim Bowman, Secretary

Kim would like to have all handouts that are given out electronically to add to the minutes.

Kristen Cooper, SEAHO Representative

Congratulations to Eddie Seavers who won new professional award for SEAHO. Also the PEACE award given to Khaseem Davis, from GMU

The Quality of submissions was high for VA, we had many presenters. March 20 is the deadline for article submissions for SEAHO article. A couple of people have expressed interest in RELI and the scholarships. Katrina from W&M is working on the SEAHO website. They are working on creating a separate site for each state. Kristen will be able to log on and update the website. An email was sent to list serve about RELI and scholarship. Kristen will continue to upstate the state about SEAHO through emails.

Larry Roberston, CHO Representative

Larry has sent email out to all CHOs and the update CHO list is now on the website.

Ashley Barker, Graduate Student Representative

Ashley has sent out emails to all CHO asking them to send graduate student information to her.

Ryan Brown, Professional Development Chair

We are all ready for the Drive-in conference for Our Space. Kristen worked hard with ideas and got a committee together. Our Space has 94 registrants; 1 Police Department, and 24 different schools represented from all over student affairs and from the state. The preliminary conversation was held about VA placement exchange. Ideas were given and the council thought it was a great idea to carry over and form a committee. The council decided that it is a great way for VA professionals to network for those who want to stay in the VA area. It would be an idea to tie it into the VSSC conference.

Eddie Seavers, Annual VSSC Co-Chair

VSSC conference meeting is March 7, 2007. The VSSC members will also use quarterly reports to stay in touch with program chairs. Right now the VSSC committee is finding stability for records and financial book keeping. Keynote speaker search will be going on as well as committee work for all of the areas is never ending.

The VASPA student leadership conference has early registration Monday at 5PM- \$10 more after Monday. There are 5 Programs to go to, and the Keynote is a Community College Grad and professor at CNU.

Michelle Hosey, SW Regional Ambassador

Michelle will be attending Bluefield College next week.

Greg Naylor, President

Greg is still trying to recruit people for the organization, and used the caucus meeting at SEAHO to get more professionals interested in VACUHO. Greg is going to send out a monthly memo to VA over email.

The agenda items for next time are:

1. Document of policy manual
2. SEAHO Conference 2010
3. Budgeting for annual conference
4. More time with VSSC
5. Placement exchange for VA

SEAHO 2010 update

Site visits still being planned at Williamsburg and Hampton Roads

SEAHO- Savannah, GA 2008

SEAHO- Birmingham, AL 2009

Rat's Ass recognition to Greg Naylor from Kristen Cooper

Meeting adjourned at 11:15