

VACUHO Meeting Minutes

September 24, 2004

Meeting hosted by Roanoke College

Present: Chris Gatesman, John Evans, Ray Plaza, Jeff Howard, Greg Czyszczonek, Ken Belcher, Errin Mills, Maggie Evans, Kellie Gosnell, Grey Naylor, Wendy Young

Reports:

President (Chris): The 3rd draft of the new policies manual being reviewed at today's meeting is the result of work done on the retreat held at Lynchburg College and the work session held at William and Mary over the course of the summer. The purpose of the review today is to identify oversights and missing items, and to create a to do list for things needed to be put in place before the conference in November.

We are short a graduate student representative. Chris will put a note on the list serve advertising the opportunity.

Past President (John): Conference Update: Any information for the Conference Guide is due by October 6th. There will be an ice cream social sponsored by Aramark on Wednesday evening in the Grist Mill. On Thursday evening the social will be in the Edge Restaurant and will feature a DJ and snacks sponsored by Caldwell and Gregory. The Keynote speaker will be Dr. John Sygielski, the President of Lord Fairfax Community College. A best program will be selected for inclusion in the SEAHO Conference program. There will be a silent auction this year for the first time. It is intended to raise money for the scholarship opportunities both organizations have hoped to develop. We hope that every institution will find something to contribute. Donation suggestions include: University memorabilia, autographed items, artwork, collectibles, services (speakers, program presentations, organizational consultations), tickets, trips, gift certificates and etc. Please still bring t-shirts and mugs and etc. for our giveaways. For questions about the silent auction, contact Sarah Chapman at sachapma@vt.edu. A post card will go out this next week, reminding everyone of the need to register. The Conference dates are coming up quickly. They are Nov. 17-19.

Sage (Ray): The policy manual goal is being implemented by the group. Ray will work to wrap up gathering any historical information he can find for the Organization.

State Editor/SEAHO Rep (Maggie): SEAHO Report deadline for Fall is 9/30. Please submit articles and staff updates to me at evansmb@jmu.edu. November 30 is the deadline for the winter issue. Along with articles, send a brief update including staff changes. SEAHO Award nominations are due January 9, 2005 – this includes the service awards. Program proposals for SEAHO 2005 are due Oct. 15. Go to www.seaho.org to complete forms. The goal is to have 20 programs submitted from Virginia. SEAHO 2005 is in Jacksonville, FL, Feb. 20-23.

VACURH Advisor (Jeff): Mini VACURH will be hosted at Radford on 10/23. SACURH is being hosted by the Univ. of Louisville on the weekend of November 19th.

Member at Large (Greg): No Report

Multicultural Outreach (Ken): Working to finalize the LGBT group list. It should be ready in October.

Nominations and Awards: The changes being made to the organizational structure need to be voted on and approved so that we can vote on the election of candidates at the business meeting. Ray will put the changes into the format used in the Constitution.

Communications and Membership (Erin): Changes have been made to the web page to update the different sections and links have been added to the RA Conference. It is now possible to conduct surveys and do the elections on the web page. Efforts to develop a membership card are on hold. Please e-mail her to update the resource guide. Erin is working with Tim Coffey at VCU on the Colleague Connection transition. She is thinking of putting together a welcome bag for new members to receive at the conference.

Research and Professional Development: Jimmy was unable to attend due to an illness in his family. Our thoughts are with him.

RA Conference (Wendy): The web site, complete with music is up and running. It includes a delegation advisor link with a checklist of sample expectations. Lodging and parking information and the schedule of events are included. A swap shop has been added to replace groups throwing give away items to the crowd during role call. The CSP programs can put their information at a table in the swap shop.

Need volunteers to present a Careers in Housing and Res. Life sessions. Jeff volunteered to complete a program proposal for the group.

The committee is trying to set up an on-line awards system – by October 8th. Chris G. will help work on that process.

Hosts are needed for the 2005 and 2006 workshops. It would be helpful to have a host identified by Conference time so that they could attend and shadow Wendy during the Conference.

Submitted, September 27, 2004
John Evans